

VACANCY



OCEANIA HOSPITALS PTE LTD is the largest private hospital in Fiji and one of the largest in the Pacific. We are committed to providing the highest standard of clinical expertise and nursing care for those that choose to use our services.

We are growing and seek to recruit suitably qualified and experienced individual to join our team as:

1.0 HUMAN RESOURCE OFFICER - TRAINING - (NEW POSITION)

The following are the **preferred** minimum prerequisites that will be considered for the role:

- Diploma/Degree in HR Management and /or Public Administration & Industrial Relations.
- Minimum of 3–4 years relevant and proven work experience as an accredited Training officer.
- Some experience in industrial relations matters would be advantageous.
- Excellent communication skills (Oral and written).
- Ability to conduct training & thorough needs assessments to gauge training needs
- Strong analytical skills and ability to think conceptually.
- Good organisation and planning skills
- Proficiency in General/Desktop Microsoft Applications
- Has ability to interact well with people from a wide range of backgrounds

An attractive remuneration package will be negotiated with the successful candidate, based on qualifications and experience.

Application letter, detailed CV with 2 referees contact details and a passport size photo can be emailed to hr@ohpl.com.fj Applications must be received before COB on the **14th May 2021**. Please note that only shortlisted candidates will be contacted for an interview.

Oceania Hospitals Pte Limited is an equal opportunity employer.

120 Amy Street, Toorak, Suva
P: +679 3303 404| F: +679 3303 456
Email: info@ohpl.com.fj / www.ohpl.com.fj
Shortcode: 5404 / 5405 (Vodafone & Inkk Users Only)