

VACANCY



OCEANIA HOSPITALS PTE LTD is the largest private hospital in Fiji and one of the largest in the Pacific. We are committed to providing the highest standard of clinical expertise and nursing care for those that choose to use our services.

We are growing and seek to recruit suitably qualified and experienced individual to join our team as:

➤ **REVENUE ACCOUNTING OFFICER**

The following are the **preferred** minimum prerequisites that will be considered for the role:

- Diploma/Degree in Accounting & Finance from a recognized institution
- Minimum 2-3 years relevant and proven work experience in a similar role
- Creating and accounting for invoices with attention to detail and accuracy
- Ability to handle account related queries for customers/patients
- Customer/Diplomatic Focus
- Excellent communication skills (Oral and written).
- Proficiency in General/Desktop Microsoft Applications
- Has ability to interact well with people from a wide range of backgrounds
- Ability to do multi-tasking
- Ability to do shift work and with minimum supervision
- Work experience in Private Healthcare organization would be an added advantage.

An attractive remuneration package will be negotiated with the successful candidate, based on qualifications and experience.

Application letter, detailed CV with 2 referees contact details and a passport size photo can be emailed to hr@ohpl.com.fj Applications must be received before COB on the **01st October 2021**. Please note that only shortlisted candidates will be contacted for an interview.

Oceania Hospitals Pte Limited is an equal opportunity employer.

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